Parents Registering Current Students

Welcome to Tahoka ISD! We are excited to present online registration for your convenience. Please follow the steps below to register your child for the current year!

If you have a current email, please make sure that it is current and update with the front office. If you do not have an email address, please go to www.google.com and create an email for free.

Once you have an email address, or have updated it with the front office, go to http://txsuite.esc17.net/tc153904/Login.aspx. You will see the home page.

If you already have a Parent Portal account, please enter your username and password and log into your account. If you do not have a Parent Portal account, please click on New User

For Current Users

For New Users

If you are creating a new account, start by filling out your registration

Registration

User Info - Step 1 of 3
Please provide a user name, password, and e-mail.

User Name: [   ]
Must be between 6 and 25 alpha-numeric characters. (example: ABC5555)

Password: [   ]
Must be between 8 and 25 characters; must contain at least 3 of the following charac

Confirm Password: [   ]
Password must match entry in password field exactly. (case sensitive)

E-mail: [   ]
Must be a valid e-mail address format. (example: name@name.com)

Confirm E-mail: [   ]
A verification email will be sent to the address provided here. Please supply the give

Registration

Hint Question - Step 2 of 3
Select a question and enter an answer to help you retrieve your password if it is lost.

Question: [Choose a question...   ▼]
Answer: [   ]

Once you create your account, you will need to add your child(ren) to your account. You will need to obtain their Parent Portal ID if this is a new account. You will obtain this ID from Keiva Garcia, Registrar, you can call her at 806-561-5146. Once you have your child(ren)'s ID, you will add them to your account while you are still setting it up.

Registration

Add Students (optional) - Step 3 of 3
Please provide a Student Portal ID and birth date for each student you wish to add.
If you do not add a student at this time, you may add one in your profile later.
If you are new to the district, please skip this step by clicking the Complete button below.

Student Portal ID: [   ] | Added Students |
Student Birth Date: [   ] | (none) |
Enter date in MM/DD/YYYY format.
[Add]

Once you have your account set up, you must have your email verified. Go to My Account

Manage My txConnect Students:

Add Student to (or Remove from) txConnect

Edit Settings for My txConnect Students

View/Edit Forms	Student Name	Associated Users	Last Login
	██████	██████	3/31/17 8:58 AM

(Click the edit button above to manage that student's information.)

My New Students:

To Enroll a New Student, Please Enter Your Email Address Below

Student Name	Submitted to District?

Email Address

(Your email address is required if you wish to receive alerts, edit existing student registration information, or, to enrol

Email Address: [   ]

Confirm Email Address: [   ] [Verify Email Address]

Enter your email here to verify. Once you have entered in the email, click on Verify Email Address. You will receive an email with your code.

Mobile Number / Text Messages

If you would like to receive text messages on your mobile phone, you may enter that cell phone number I
If you do NOT wish to receive text messages, please leave this blank.

Mobile Number: [   ] No hyphens.

Confirm Mobile Number: [   ] [Verify Mobile Number]

Once you have entered in your email address and clicked on Verify Email Address, you will receive an email from Parent Portal with a code to confirm your email address.

parentportal@esc17.net

to me ▾

...

This is the address that the code will come from

Please verify that this is your email address by following these steps:

1. Log in to txConnect, and go to the 'My Account' page.
2. In the 'Email Address' section, enter the following verification key:

C3tfcg9RMFk4RwZK

Your code should look something like this

(You can copy the key from this email message and paste it into the appropriate box in txConnect.)

3. Click 'Verify Code' after entering the key to complete the email verification process.

To log into txConnect, click on the link below:
txsuite.esc17.net/tc153904/

Once you have received the email with the code in it, you need to copy and paste that code back over to your Parent Portal account.

Enter your verification code here

Once you have clicked on Verify Code, you will see your email address. Please make sure that this is the correct address and that it is the same one on your child's file.

Your email address will appear here.

Once you have veriified your email, you will see your child(ren)'s name(s) under Manage My tx Connect Students. You should see Edit beside each childs name. If you do not see this, please contact your campus.

My Account - Welcome User:

This page allows you to review and change your account settings.

Students

To see an already enrolled student's grades, attendance and other information, click th▓
email address, you can click the "Edit Settings for My txConnect Students" button to cha▓
information.

Manage My txConnect Students:

Add Student to (or Remove from) txConnect

Edit Settings for My txConnect Students

View/Edit Forms	Student Name	Associated Users	Last Login
Edit	▮	▮	3/30/17 9:59 PM
Edit	▮	▮	3/30/17 9:59 PM
Edit	▮	▮	3/30/17 9:59 PM

(Click the edit button above to manage that student's information.)

You can also see this on the summary page of your account.

Account Settings
Edit Student Settings

View/Edit Forms
24 form(s) need review !

Registration
• ! Registration
• ! Contacts
• ! Home Language Survey
• ! Student Media Release
• ! Food Allergy Disclosure
• ! Military Connected Student Data
• ! Ethnicity and Race Data Questionnaire
• ! Student Directory Information Release
• ! FERPA and Directory Information Notice
• ! Statement of Special Education Services
• ! History of School Attendance - Secondary
• ! Migrant Education Program - Family Survey
• ! Falsification of Documents & Identity Verification
• ! Attendance Letter
• ! Code of Conduct-Parent
• ! Code of Conduct-Student
• ! Electronic Communication-Parent
• ! Electronic Communications-Student

You will click on each document and sign it electronically. Please note there are four documents that you will need to print out and fill out yourself for middle school/high school and there are two documents for elementary. For Pre-K there are three documents that you need to print out and fill out yourself. You will see it pull up different when you click on it.

Student Emergency Form

W Student Emergency Form

Submit Electronic Signature

Please do not click submit electronic signature. You must print these documents out and fill them out and sign them and bring them to your campus.

Once you have completed all documents, please contact your child(ren)'s campus so that they can finalize your child(ren)'s registration.

Thank you very much for Registering online with Tahoka ISD!

Elementary Campus-Ashley Witt (806)561-4350

HS/MS Campus-Keiva Garcia (806)561-5146

Elementary School Principal-Christa Ritchey

Middle School Principal-Kelly Kieth

High School Principal-Don Worth