

Tahoka Independent School District
PO Box 1230
Tahoka Tx. 79373

Employment Application For Service and Support Personnel

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, veteran or military status, the presence of a medical condition, disability, or any other legally protected status.

An Equal Opportunity Employer

Personal Data

Date of application _____	Social Security Number _____
Name _____	_____
_____ Last	_____ First _____ Middle Initial _____
Current address _____	_____
_____ Street/Box	_____ City _____ State _____ Zip Code _____
Other address where you may be reached _____	_____
Work Phone _____	Home Phone _____
Other name that may appear on records _____	(Used only for reference checks)

Position Data

List the position(s) you are applying for _____
Type of employment: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/> Summer Only
Date you can begin work _____
Have you been employed by Tahoka ISD in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No
If you answered yes, provide dates of employment _____

Education/Training

Check the highest level of education attained:

Not a high school graduate (circle last grade completed) 1 2 3 4 5 6 7 8 9 10 11 12
 High school graduate GED Less than two years of college
 Two or more years of college Bachelor's degree
 Master's degree Other training or education _____

Name and location of schools attended	Course of study and major/minor	Diploma, degree, certificate, of license held	Year graduated (College only)

Work Experience

Please provide a complete list of all positions you have held in the past 10 years. List the most recent first. Attach additional sheets in necessary (bus driver applicants, see addendum). Attach resume if available.			
Employer and location	Position/title	Dates employed	Reason for leaving

Special Skills

List specific skills and any machines or equipment you can operate. Include typing speed and number of years of experience.	
1. _____	2. _____
3. _____	4. _____
5. _____	6. _____

General Information

Do you have a relative who serves on the Tahoka ISD Board of Education?

Yes No If yes, please provide the relative's name and relationship _____

Have you ever been convicted of, plead guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony or offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)?

Yes No If yes, please state where, when, and the nature of the offense _____

(A felony conviction is not an automatic bar to employment. The district will consider the nature, date, and relationship between the offense and the position for which you are applying.)

References

Full name of reference	School District/ firm name	Mailing address	Position/title	Area code and phone number

CRIMINAL HISTORY RECORD INFORMATION REQUEST

Confidential*

The TAHOKA Independent School District is required by Texas Education Code Chapter 22, Subchapter C to review the criminal history of applicants, employees, independent contractors, student teachers, and certain volunteers. The information requested below is necessary to obtain criminal history record information.

Please print.

Name _____
Last First Middle
Social Security Number _____ Date of birth _____

Driver's License _____
State and Number

Mailing Address _____
Street City State Zip

Sex: Male Female Ethnicity: Black White/Other

I understand that the information I am providing about age, sex, and ethnicity will not be used to determine eligibility for employment but will be used *solely* for the purpose of obtaining criminal history record information.

Signature

Date

* This form will be removed from the application and filed separately in the HR office.