

TAHOKA INDEPENDENT SCHOOL DISTRICT RECOMMENDATION FORM

Please complete only the top of this form, sign, and return with your application. (Please type or print using ink.)

NAME OF APPLICANT

SOCIAL SECURITY NUMBER

OTHER NAME, IF ANY, UNDER WHICH I TAUGHT OR ATTENDED COLLEGE _____

PRESENT _____
ADDRESS STREET AND NUMBER/P.O. BOX CITY STATE ZIP CODE

I have submitted an application for a teaching/administrative/special services position with Tahoka Independent School District. I am applying for the following position(s):

1.) _____ 2.) _____

Since recommendations are required for the consideration of my application, your prompt completion of this recommendation form would be greatly appreciated. I agree that such information will not be disclosed to me but will be treated as confidential.

Applicant's Signature

Personal Qualities	Top 10%	20%	Middle 40%	20%	Bottom 10%	Not Observed
1. General Appearance						
2. Enthusiasm for Teaching						
3. Voice (pleasing strong)						
4. Health						
5. Punctuality, Dependability						
6. Initiative						
7. Self Reliance						
8. Tact						
Professional & Social Traits	Top 10%	20%	Middle 40%	20%	Bottom 10%	Not Observed
1. Understanding Children						
2. Knowledge of subject matter						
3. Positive Attitude						
4. Co-operation and Loyalty						
5. Professional Interest						
6. Professional Growth						
7. Judgment, common Sense						
8. Use of English						
9. Use of Spanish						
Classroom management	Top 10%	20%	Middle 40%	20%	Bottom 10%	Not Observed
1. Class Control						
2. Interest in Students						
3. Leadership Qualities						
4. Works well with students						
5. Works well with Parents						
6. Care of room						
7. Records and Reports						
Techniques of Teaching	Top 10%	20%	Middle 40%	20%	Bottom 10%	Not Observed
1. Teaching Effectiveness						
2. Teaching Skills						
3. Motivation of Students						
4. Daily Preparation						
5. Attention to Students Needs						

GENERAL QUESTIONS

1. Have you seen applicant teach? _____
2. For how long and in what capacity have you known applicant? _____
3. Is applicant open-minded and receptive to suggestions? _____
4. If applicant were applying to you for a similar position and you have the authority to employ, would you offer employment? _____

Signature and Position